

## **IMPORTANT NOTICE**

### **APPRAISAL REVIEW BOARD WEBB COUNTY, TEXAS**

#### **APPLICANTS SOUGHT FOR APPRAISAL REVIEW BOARD SERVICES**

The Webb County Appraisal District (WCAD) is accepting applications from residents interested in serving on the District's Appraisal Review Board (ARB).

The Appraisal Review Board is an **independent body** that hears property owner disputes concerning appraised values, exemption related issues, and other Appraisal District matters. The Appraisal Review Board is comprised of seven (7) members who are tasked with hearing and determining all property owner protests brought before them. Hearings are scheduled at least once each month, but most are conducted during the summer months.

Members of the Appraisal Review Board are appointed by the local Administrative Judge and serve two-year terms. Service on the review board does not constitute a full time job; however, members are compensated on a per diem basis for each day of service. Hearings normally begin at 9:00 am and conclude by 5:00 pm.

Review board service is generally a full-time commitment during the summer months (Mid-May through August) and requires members to be available for service all day, every weekday with occasional evenings and Saturdays from June through August. ARB members must be available to serve as needed.

It is vital that every member of the Appraisal Review Board be **free of personal bias** and possess an **attitude of fairness**, an **ability to listen** and **weigh the evidence** presented by parties, and a willingness to devote sufficient time to the responsibilities of hearing property owner concerns and disputes.

Persons should not apply if they are presently under indictment or have previously been convicted of a felony.

Residents interested in serving on the Appraisal Review Board should contact the Chief Appraiser and/or the Administrative Office to apply. Candidates may call (956) 718-3725 or visit the Appraisal District at 3302 Clark Boulevard, Laredo, Texas 78043. Applications are also available online at **[www.webbcad.org](http://www.webbcad.org)**.